



School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education, Govt. of India,
ITI Road, Vijayawada – 520008, Andhra Pradesh, India

Minutes of 30th Meeting of the Finance Committee

**Held on 17.04.2026 at 11:00 Hrs at
Board Room, SPA, Vijayawada
(Dual Mode)**

SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA
Survey No.4/4, ITI Road, Vijayawada-520008, AP

Members of FC

- 1) Ar. Dr. Amogh Kumar Gupta
- 2) Sh. Govind Jaiswal, JS, MoE
- 3) Sh. Sanjog Kapoor, JS & FA, MoE
- 4) Prof. Dr. S. Ramesh, Director, SPAV
- 5) Prof. V.K. Paul, Nominee of BoG
- 6) Sh. Pradeep Kapoor, Nominee of BoG
- 7) Sh. P.V.S. Shyam Kumar, Registrar I/c, SPAV

Chairperson
 Member
 Member
 Member
 Member
 Member
 Secretary

MEMBERS PRESENT:

- 1) Ar. Dr. Amogh Kumar Gupta
- 2) Prof. Dr. S. Ramesh, Director, SPAV
- 3) Sh. Pradeep Kapoor, Nominee of BoG
- 4) Prof. V.K. Paul, Nominee of BoG
- 5) Sh. Shreyansh Mohan, Dy. Secretary, MoE
 (Representative of JS, MoE)
- 6) Ms. Rangaswamy Mythili, Director (Budget), MoE
 (Representative of JS & FA, MoE)
- 7) Sh. P.V.S. Shyam Kumar, Registrar I/c, SPAV

Chairperson
 Member
 Member
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 Secretary

As the quorum was complete the meeting commenced.

The Director welcomed all the members of the committee.

The Chairperson advised the Registrar(I/c) to present the Agenda items.

The Internal Finance Division of MoE sent their comments vide letter dt.16.04.2026.

ITEMS FOR CONFIRMATION OF MINUTES

Confirmation of the Minutes of the 29th Finance Committee Meeting held on 16.02.2026 at Board Room, SPA Vijayawada

The Minutes of the 29th Meeting of the Finance Committee held on 16.02.2026 stands approved.

Action taken report on the Minutes of the 29th Finance Committee Meeting held on 16.02.2026 at Board Room, SPA Vijayawada

Item #	29.1	SPAV Campus Development Revised Project Closure.
Action Taken		The Revised Project Closure Report has been submitted to the Ministry of Education for ex-post facto approval vide letter dated 04.03.2026.
Decision		The FC noted the same.
Item #	29.2	Intimation of Property and Vacant Land Taxes by Vijayawada Municipal Corporation
Action Taken		SPAV submitted a letter to the Commissioner, Vijayawada Municipal Corporation vide Letter No. 09/SPAV/VMC/CDC/2024-25/15395 dated



	10.03.2026, requesting the following: 1. Exemption from Property Tax / Vacant Land Tax: Grant exemption on Property Tax and Vacant Land Tax levied on the SPAV campus. 2. Revision of Service Charges: Re-examine and revise the service charges demanded by VMC and levy only those charges that correspond to the actual civic services rendered by the Corporation.
Decision	The FC noted the same.
Item # 29.03	Vertical Expansion of Student Hostels
Action Taken	SPAV received the structural feasibility vetting report from IIT Tirupati on 20.03.2026. The report covers the Girls' Hostel and Boys' Hostel (North and South Blocks). Based on the structural feasibility vetting report, IIT Tirupati recommended that vertical expansion may be undertaken with certain structural precautions in the Girls' Hostel and Boys' North Block and not recommended for Boys' Hostel South Block. In this regard, SPAV has requested IIT Tirupati to re-examine vide letter dated 24.03.2026 of the structural details/model of the Boys' Hostel South Block. The vetting process for this block is currently under review by IIT Tirupati.
Decision	The FC noted the same and recommended to execute the work for remaining blocks.
Item # 29.04	Upgradation of 100 KVA UPS in the entire campus
Action Taken	The Engineering Section has prepared the tender documents, and the process of floating the tender is currently in progress.
Decision	The FC noted the same.
Item # 29.05	Purchase of Gym Equipment and Improvement of Sports Facilities
Action Taken	Action will be initiated upon receipt of Approval of DPR 2025-30.
Decision	The FC noted the same.
Item # 29.06	Procurement of Design Building Software
Action Taken	As the software is proprietary in nature and supplied exclusively by the OEM, and no equivalent alternatives are available on the Government e-Marketplace (GeM) or through other vendors meeting the academic/research requirements. Since it is proprietary item, the item will be procured from OEM.
Decision	FC noted the same and 100% advance payment for an amount of Rs.6,17,000/- may be released by obtaining the Bank Guarantee as per GFR Rule 172(1).
Item # 29.07	Approval of Delegation of Financial & Administrative Powers of the Director, Registrar and Other Officers of SPAV
Action Taken	No action required as the item is deferred.
Decision	The FC noted the same.
Item # 29.08	Release of Funds for SPA Council
Action	An amount of ₹5,00,000/- has been released to the SPA Council from the

Taken	approved budget. Necessary provisions have been noted to ensure recurring annual release in subsequent financial years.
Decision	The FC noted the same.

ITEMS FOR APPROVAL

30.01	Fee Structure for the Academic Year 2026-27
Discussion	The FC noted that the existing fee structure for the Academic Year 2025–26, covering UG, PG, and Ph.D. programmes including hostel and other charges, is currently in force with the approval of the competent authority. It was further noted that, as per the Statutes, tuition fees and related charges are to be determined by the School of Planning and Architecture Council and are to remain common across all SPAs. Accordingly, any revision in tuition fees is to be placed before the SPA Council. In the present case, as no revision is proposed and the Institute intends to maintain status quo for the Academic Year 2026–27, continuation of the existing fee structure does not require reference to the BoG or SPA Council.
Decision	The FC directed that any future revision in tuition fees, if proposed, shall be placed before the SPA Council as per the Statutes.
30.02	Reimbursement of Telephone/Internet facility charges, News paper Bills and Purchase of Briefcase/Bag/Purse to the entitled officers
Discussion	The Finance Committee deliberated on the proposal in light of the comments of the IFD, which observed that the relevant Office Memoranda issued by the Department of Expenditure are applicable to Central Government employees and are silent with regard to institutions under the Ministry of Education. During the discussion, the Chairperson, FC, sought clarification from Dr. V. K. Paul, Director, School of Planning and Architecture, Delhi, regarding the procedure being followed in SPA Delhi. He informed that such facilities are being extended as per applicable norms in SPA Delhi and that the relevant circulars/orders of SPA Delhi would be shared with SPA Vijayawada for reference.
Decision	The Finance Committee considered the matter and approved implementation of the facilities and reimbursements in the Institute in line with the procedure followed in SPA Delhi as both the institutions being governed under the SPA Act and Statutes.

ITEMS FOR RATIFICATION

30.03	Procurement of Air Conditioners from IRG
Decision	The Finance Committee considered the proposal and ratified the action taken by the Institute towards procurement, installation, testing and commissioning of six (06) split air conditioning units for conversion of the MUD First Year classroom into a smart classroom, at a total cost of ₹4,63,578/-, met from IRG funds.
30.04	Laying of Pipeline for Supply of STP-Treated Water to Garden Areas in the Campus
Decision	The Finance Committee considered the proposal and ratified the financial implication of ₹1,43,577/- towards extension of the pipeline for supply of

	STP-treated water for irrigation of garden areas, with expenditure to be met from Repairs and Maintenance under OH-31.
30.05	Award of AMCs
Decision	The Finance Committee/Board considered the matter and ratified the action taken by the Institute in awarding/renewing the Annual Maintenance Contracts (AMCs) and service contracts on or after 01.04.2025, in accordance with the approvals of the competent authority and prescribed procedures.

ITEMS FOR REPORTING

30.06	GIA Received and Expenditure incurred for the FY 2025-26 and balance available as on 31.03.2026.
Decision	FC noted the same.
30.07	Inspection Report on the accounts of SPAV (Period 2023-25)
Decision	The FC noted the receipt of the Inspection Report on the accounts of the Institute for the financial year 2025–26 from the Office of the Senior Audit Officer, CEA.

The meeting ended with vote of thanks to the Chair.

